



Approved Minutes  
February 23, 2011

**Members Present:** Mary Ann Bernard, Julie Bordelon, Bobbie Brown, Sylvia Dillworth, Donna Dippel, Brandan Garrison, Shannon Hoehn, Chris Jines, LaVerne Jones, Kim Jost, Charlene Kaufman, Katie Mathew, Melissa Miller, Amanda Mitchell, Debbie Whiteside, Cynthia York, Angie Goebel, Catherine Vaughan, and HR Representative Pat Zimmerman.

**CALL TO ORDER:** Shannon Hoehn called the meeting to order at 2:07 pm.

Minutes from January 26, 2011 meeting were read and corrected. A motion to approve the minutes with corrections was made by Bobbie Brown, seconded by Cynthia York.

**Committee Reports:**

**Economic Benefits:** Kim Jost requested special thanks to Donna Evinger and her HR assistants for their assistance with the budget proposals that Staff Council presented at the Budget Hearing on Monday, February 21 at 9:35am in Carter Hall A. Shannon also made everyone aware of what a great job the Economic Benefits committee did to get all the information together for the presentation. She also reported that the Administrative Senate was very impressed with our presentation.

**Employee Relations:** Melissa Miller reported the budget concerns relating to the picnic; the food is 5 cents more per person, the employee count given to food services is up to 725 and we need to make sure plenty of meals are put aside for the 2<sup>nd</sup> and 3<sup>rd</sup> shift staff. We discussed the possibility of issuing tickets to keep track of attendance. Julie is scouting for entertainment, she will report her findings next meeting.

**Nominating Committee:** Chris Jines reported we need 10 representatives this next year and at the time of the meeting there were 13 nominations.

**Smoking Committee:** No Report

**Old Business:**

The "By-Law Issue" will be resolved by forming a committee consisting of Mary Ann Bernard, Cynthia York and Julie Bordelon



**New Business:**

The retreat will be held on July 27<sup>th</sup> in the RFC and it was suggested we have someone speak about the "Get Fit" program. Also, Shannon will ask Carmen Stoen to discuss how Administrative Senate would collaborate with Staff Council. Todd Wilson, assistant VP of marketing and communication will be at the next meeting to discuss marketing for USI. Outreach and Engagement will have an open house on 3/3/2011.

It was announced that our next meeting would be held on March 30, 2011 at 2pm in BE 3024.

A motion to adjourn the meeting was made by Chris Jines, seconded by Kim Jost. The meeting was adjourned at 3:10 pm.

Respectfully submitted,  
Charlene Kaufman